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UNION TERRITORY ADMINISTRATION OF LAKSHADWEEP
FOOD AND CIVIL SUPPLIES DEPARTMENT

Kavaratti Island,
Dated: 01 -10 - 2021

NOTIFICATION

F.No. 13/15/2021-FCS :- In exercise of the powers conferred by Section 3 of the Essential Commodities Act, 1955 (Central Act 10 of 1955) read with Government of India, Ministry of Consumer Affairs, Food and Public Distribution (Department of Food and Public Distribution) Public Distribution System (Control) Order, 2015 GSR, 213(E) dated 20th March 2015, read with clause 9 of the Public Distribution System (Control) Order, 2015, and all the powers enabling him in this behalf, the Administrator, Union Territory of Lakshadweep is hereby pleased to make the following Order in connection with Fair Price Shops, as to issuance of license, suspension/cancellation, terms and conditions and regulating the sale and distribution of the essential commodities, namely:-

1. Short title, extent and commencement:-

(a) This Order may be called the Lakshadweep Fair Price Shops (Terms and Conditions for Issuance of License, Regulation of Sale and Distribution of Essential Commodities) Licensing Order, 2021.

(b) It extends to the whole of Lakshadweep.

(c) It shall come into force at once.

2. Definitions:-

In this order, unless the context otherwise requires:-

(a) "Act" means the Essential Commodities Act. 1955 (10 of 1955);

(b) "Above Poverty Line Families" means those families who have been issued Above Poverty Line (APL) ration cards by the Union Territory Administration for the issuance of food grains under the Public Distribution System;

(c) "Antyodaya Anna Yojana (AAY)" means the scheme by the said name launched by Central Government and as modified from time to time;

(d) "Director" means Director of Department of Food & Civil Supplies & Consumer Affairs;

(e) "Antyodaya Anna Yojana households (AAY)" means those households identified by the UT Administration who are entitled to receive food grains under Antyodaya Anna Yojana;

- (f) "Appellate Authority" means an authority appointed by the UT Administration of Lakshadweep to exercise the powers of the appellate authority under this order;
- (g) "Authority" means any officer not below the rank of Inspector in the UT Administration of Lakshadweep dealing with Food and Civil Supplies;
- (h) "Department" means Department of Food Civil Supplies & Consumer Affairs, U T of Lakshadweep;
- (i) "Eligible applicant" means an individual who is a resident of the UT and a native of the island where the FPS is to be allotted and fulfils the conditions for getting a Fair Price Shop license as prescribed under this order by the UT Administration of Lakshadweep;
- (j) "Essential commodities" means essential commodities as defined under the Act;
- (k) "Fair price shop" means a shop which has been licensed to distribute essential commodities by and under this order, to the ration card holders under the Public Distribution System;
- (l) "fair price shop owner" means a person and includes a cooperative society or a body corporate or a company of UT Administration of Lakshadweep or any other body or Self help group in whose name a shop been licensed to distribute essential commodities under the Public Distribution System;
- (m) "Food Security Act" means the National Food Security Act, 2013 (20 of 2013);
- (n) "Form" means a form appended to this order;
- (o) "Licensing Authority" means Deputy Collector / Block Development Officer of respective islands or any other officer designated and empowered for the purpose of signing and issuing the License under this order to the FPS owner in the prescribed format;
- (p) "Notification" means notification issued by UT Administration of Lakshadweep;
- (q) "Order" means the Lakshadweep Fair Price Shops (Terms and Conditions for Issuance of License, Regulation of Sale and Distribution of Essential Commodities) Licensing Order, 2021;
- (r) "Priority Household (PHH)" means those genuine beneficiaries who have been left out and could not be covered under AAY category;
- (s) "Poorest of the poor" means those families who have been identified by the UT Administration of Lakshadweep for issuance of food grains at specially subsidized rates adopting the estimates of poverty given by the Central Government;
- (t) "Public Distribution System" means the system for distribution of essential commodities to the ration cardholders through the fair price shops, such as rice, sugar, kerosene and such other commodities as are notified by the Central Government;
- (u) "Nativity Certificate" means the certificate issued to the native person of the island residing in Lakshadweep by the Revenue Department, UT Administration of Lakshadweep;
- (v) "Ration card" means a document issued under an order or authority of the Government for the purchase of essential commodities under the Public Distribution System from the fair price shop;
- (w) "Secretary" means the Secretary of the Department of Food & civil Supplies, UTLA;
- (x) "State Government" means the Union Territory Administration of Lakshadweep headed by the Administrator appointed by the President under Article. 239 of the Constitution of India;
- (y) "U T Administration" means U T Administration of Lakshadweep;

3. Procedure and eligibility for obtaining Fair Price Shop hereinafter referred to as 'FPS' Licences :-

- (a) New Licence of Fair Price Shops(FPS) and its related working to licence under Public Distribution System(PDS) shall be regulated through this order and also through the provisions of Public Distribution System Control Order,2015 (No.162 of 2015).

(b) All new applicants who desire a license under this order shall make an application in Form I annexed to this Order, for new applicants and Form II annexed to the Order, for the existing FPS owners who shall apply for renewal of FPS license, in application forms to be downloaded from Departmental website, through Deputy Collector / Block Development Officer (BDO) of their respective Islands.

(c) Applicant for license shall comply with the provisions of this order and shall also abide by the conditions as laid down in **FORM I** and **FORM II**.

(d) The licensee shall not sublet his licence or engage any other person except the members of his family to run Fair Price shop.

(e) The applicant must have knowledge of handling smart phones/e POS devices.

(f) Applicant must be above 21 (Twenty One) years of age and below 62 (Sixty Two) years of age. School certificate showing date of birth or Birth certificate should be furnished.

(i) The applicant should have attained 21 years of age as on the 1st day of January in which year the application is made;

(ii) Applicant should have attained 18 years of age as on 1st January in which year the application is made in case of compassionate ground;

(iii) Applicant should not be above 62 years of age as on the 1st day of January in which year the application is made.

(g) The applicant must be having minimum 10th Class pass certificate. However preference would be given to applicant having higher educational qualification.

(h) The applicant should be a bona-fide native of the respective island. However preference would be given to the applicant who is a resident of concerned District Panchayat Ward.

(i) The applicant should be physically and mentally capable of acting as fair price shop owner.

4. Selection Committee for Issue of Licence: -

Every application for the grant of licence shall be made to the respective licensing authority in prescribed FORM-I. The licensing authority shall ensure the proper verification through the Department or authorized official and shall recommend its report to the U T Level Selection Committee for consideration. This would not be applicable to existing licensees for renewal. The U T Selection Committee shall constitute the following officers.

Chairman : Director Department of Food & Civil Supplies & Consumer Affairs

Members : 1. Concerned DC/BDO of the island.
2. Dy. Registrar of Coop. Societies Dept. of Food & Civil Supplies & Consumer Affairs
3. Asst. Registrar of Coop. Societies (Food Grains) Dept. of Food & Civil Supplies & Consumer Affairs

5. The Licensing Authority shall take following facts into consideration before or during the course of giving Licence for Fair Price Shops:-

(a) Verification report certified by Field Inspector in **FORM III** annexed to this order.

(b) The Fair Price Shop dealer should be bona-fide native of the respective islands in UT of Lakshadweep.

(c) The license shall not be issued unless the applicant has sufficient storage facilities of his own or under a rented building and is willing to use the Electronic Point of Sale (ePOS) device for distribution of PDS items under The National Food Security Act, 2013.

(d) The Licensing Authority after receiving such applications shall verify all the required documents, antecedents, requirements and necessity of issuing License of the applicant and may also cause to be verified such application through the Department.

(e) The licensing authority shall issue licence to the Fair Price Shop, under the Public Distribution System on the application recommended by Selection Committee constituted under Clause (4) of the order.

6. Documents required for New Fair Price Shop License :-

The application form should be accompanied by the following documents, namely:

- (a) Nativity Certificate
- (b) Society Registration Certificate (for society)
- (c) School/College Certificate
- (d) Birth Certificate
- (e) Voter ID Card
- (f) Adhaar Card
- (g) Police Verification Report from concerned Police Station.
- (h) NOC from premise owner (in case the offered FPS is in rented premise) in **FORM IV** annexed to this order.
- (i) NOC from owner of Storage Room (if rented).
- (j) NOC from Fire Department of U T of Lakshadweep Administration.
- (k) Disability Certificate if the applicant is a person with disability.
- (l) Security Deposit as prescribed under Clause 8 of this order.
- (m) Licence fee as prescribed for new licence, renewal of licence and late renewal as the case may be as prescribed under Clause 8 of this order.
- (n) Two recent passport size photos.

7. Priority in allotment of Fair Price Shops:-

The priorities in allotment of fair price shop shall be as follows-

- (a) Ex-servicemen.
- (b) Educated unemployed persons.
- (c) Self- Help groups/ Women Activity Groups/ Women Collectives.
- (d) Differently abled persons provided they are fit to run the shop.
- (e) Cooperative Societies.
- (f) A body corporate or a Company of UT Administration of Lakshadweep or any other body.

7.1 Preference shall be given to the applicants who are resident of concerned Village Dweep Panchayat wards of that island which are covered by that Fair Price Shop.

7.2 UT Administration may decide and reserve the number of Fair Price Shops for any category or categories as applicable from time to time.

7.3 Compassionate Cases: - If the licensee dies then on priority basis wife/husband, son, unmarried daughter, daughter in law, widow of deceased son would be allotted the FPS licence. Affidavit of no objection shall be obtained from the legal heirs of deceased. The application shall be accepted from the legal heir within two months from the date of death of the licensee.

7.4 Fair Price Shops shall not be allotted to following category of persons

- (a) Shops shall not be allotted to more than one member of a joint family.
- (b) Any elected person till his term/tenure like Village Dweep Panchayat Member, District Panchayat Member, Member of Parliament etc.
- (c) Flour Mill owner.
- (d) Minor, Lunatic or a person of unsound mind and an un-discharged insolvent.
- (e) Applicant shall not be given license if he/she is finally convicted under Essential Commodities Act, 1955 (Central Act 10 of 1955).

(f) If applicant holds the office of profit in the Central Government/ U T Administration or anybody under UT of Lakshadweep Administration.

(g) The applicant should not be proprietor or partner of a cancelled FPS/K.oil depot nor should he be connected in any way with any FPS/K.Oil depot cancelled prior to the date of application. The applicant should also not be proprietor or partner of any FPS/K.Oil Depot nor should also be proprietor or partner of any FPS/K.oil Depot being run at present.

8. Fee Structure for New Fair Price Shop Licence, Renewal of Licence, Issue of Duplicate Licence :-

(a) In accordance with clause 6 of this order, registration fee shall be levied from all the new Fair Price Shop owners who would like to distribute essential commodities under Public Distribution System.

(b) All fees shall be deposited by a challan. Bank Receipt shall be attached with the application form. The fee structure of registration shall be asunder;-

(a) Registration Fee of New FPS licence	Rs. 1,000/- p.a
(b) Renewal fee of existing FPS licence	Rs. 500/- p.a.
(c) Issue of duplicate licence	Rs. 200/-
(d) Late fee for Renewal of existing FPS Licence-	Rs. 100/-

The FPS licensee is expected to get the licence renewed before the expiry in March month. But in exceptional cases the licensee has to provide reasons for delay along with renewal application. Late fee of Rs.100/-(Rupees hundred) per month shall be levied from the due date of renewal subject to maximum of 2 months

(e) Security Deposit for FPS Licence	Rs. 5,000/-
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However the Security Deposit shall be returned on Surrender of Licence after deduction of liabilities or any other dues. Provided that such security deposit shall be forfeited if the Fair Price Shop license is cancelled for any of the reasons specified hereunder or the Fair Price Shop owner contravenes any of the terms and conditions, duties and responsibilities prescribed under this order.

9. Validity of licence :-

A Fair Price Shop license issued under this order unless suspended or cancelled earlier shall be in force for a period of 1(One) financial year i.e. 1st April to 31st March.

10. Renewal of license:-

- (a) The Licensee shall surrender the original license for renewal
- (b) The licensee shall deposit the prescribed annual fee for renewal.
- (c) The rest of the conditions shall be followed as per the clause 4 and 5.

(d) The licence shall be renewed before its expiry on 31st March of the Year otherwise a late Fee of Rs. 100/- per month (subject to maximum of 2 months) as prescribed in clause 8 (d) of the order shall be levied from the licensee. If the licensee fails to renew the licence within 2 months after the expiry, the licence shall stand cancelled.

11. Working hours and holiday:-

No other holiday shall be admissible to FPS dealer except Gazetted holiday and weekly closing i.e Friday. The FPS shops shall be open between **09:30 AM to 01:30 PM and 02:30 PM to 06:30 PM.**

Due to unavoidable reason if the FPS licensee is unable to conduct the working of shop for limited period then he /she shall submit an application before the Licensing authority. The Licensing Authority may allow the said period just after making an alternative arrangement for availability of Essential Commodities to the ration card holders.

12. Changes in Licence :-

(a) If the licensee wants to change the storage or business premises to any other site other than the one mentioned in the licence then therein afresh application shall be submitted to the Licensing Authority.

(b) The Licensing Authority shall give permission after necessary enquiry to change the business premises in the licence within 30 days of receipt of petition and necessary entries should be made in the licence and also in the licence register maintained in the office. The Licensing Authority has to dispose of the application within a period of 30 days from receipt. If the request for change of location is rejected by the Licensing Authority he/she has to give reasons of rejection and pass a specifying order. The licensee can however go in appeal before the Appellate Authority against such decision.

13. Payment of Commission admissible to the FPS Dealer :-

The Licensee shall be entitled for a commission, the mechanism and rate of which shall be decided by the Department of Food & Civil Supplies from time to time.

14. Responsibilities and Duties of Fair Price Shopdealer :-

The Licence issued by UT Administration to the Fair Price Shop owner shall lay down the duties & responsibilities of the fair price shop, which shall include inter alia -

(1) Every FPS owner shall disburse/sell food grains to the ration card holders in such quantities and at prescribed rates as may be specified by the UT Administration of Lakshadweep and the Central Government from time to time as per their entitlement.

(2) Display of information on a notice at a prominent place in the shop on daily basis regarding;

(a) list of Antyodaya Anna Yojana(AAY)beneficiaries;

(b) list of Priority House Holds(PHH)beneficiaries;

(c) APL beneficiaries;

(d) scale of issue;

(e) retail issueprices;

(f) timing of opening and closing of the fair price shop including lunch break, if any;

(g) stock of food grains received during the months;

(h) The mechanism including authority for redressal of grievances or lodging complaints with respect to quality and quantity of essential commodities under the Public Distribution System;

(i) Opening and closing stock of essential commodities/ food grains;

(j) Entitlement of food grains/ essential commodities;

(k) Toll free helpline number.

(3) The FPS owners should maintain a record of the total ration card holders eg stock register, issue of sale register shall be in the form prescribed by the UT Administration including in the electronic format in a progressive manner.

(4) All the transaction under the Public Distribution System to be made through the Electronic Point of Sale (ePOS) Machine and no excuses shall be accepted on default of such transaction.

(5) Display of samples of food grains being supplied through the Fair Price Shop.

(6) Furnishing copies of specified documents, namely, FPS licence, ration card register, stock register, sale register or any such information as may be called for to the Inspecting Authority, Vigilance Committee or any other designated authority by the Department.

(7) Account register of the actual distribution of essential commodities and the balance stock at the end of the month shall be sent to the Food and Civil Supplies Department.

(8) The Fair Price Shop owners shall comply with all the directions, notifications and orders issued from time to time by the Food and Civil Supplies Department.

(9) The Fair Price Shop owner shall deposit price of the foodgrains / essential commodities to the Food and Civil Supplies Department in such manner as may be prescribed by the Department.

(10) The Fair Price Shop owners should renew their Fair Price Shop licence yearly within the due date given by Food & Civil Supplies Department, UT Administration of Lakshadweep.

(11) Fair Price Shop owner shall not refuse to disburse/sell food grains to the ration card holders at the price and of the appropriate quality and quantities against ration card until the stock with him is completely exhausted.

(12) Every FPS owner shall issue Cash Memo to the beneficiaries.

(13) The FPS owner can sell commodities other than the food grains/ essential commodities under the PDS at fair price shop to improve the viability of the fair price shop operations.

(14) FPS owners shall open & close FPS as per the prescribed timings displayed on the notice board.

15. Electronic Point of Sale (e-Pos) device transactions: -

(i) The fair price shop owners shall distribute food grains only through electronic point of sale device, after verifying the identity of the ration card holder;

(ii) The fair price shop owners shall maintain electronic point of sale device in accordance with the direction of the Government or the Commissioner from time to time and report the errors at the earliest for rectification;

(iii) The fair price shop owners shall not cause deliberate degradation or disruption or damage etc. to the electronic point of sale device installed at their shop;

(iv) The fair price shop owner shall keep the electronic point of sale device in the fair price shop itself;

(v) Where transactions may fail due to system errors, the fair price shop owner shall contact the technical helpline at the earliest, not exceeding one hour and inform the matter to the Rationing Inspector concerned, within the above mentioned time frame;

(vi) The unauthenticated transactions made through electronic point of sale machines in any circumstances shall be entered in a separate register kept for the purpose;

(vii) The fair price shop owners shall provide necessary co-operation in maintenance, repair, inspection and supervision of the automated system installed by the Department.

16. Surrendering of Fair Price Shop Licence:-

(1) In a situation of surrendering of Fair Price Shop licence, issued under this order, the Fair Price Shop owner shall:-

(a) Provide a proper written reason for surrendering the Fair Price Shop licence to the Licensing Officer i.e. Deputy Collector / Block Development Officer (BDO).

(b) Before surrendering the Licence, the total beneficiaries of the concerned Fair Price Shop must be shifted to the nearest Fair Price Shop /shops within the respective Island.

17. Suspension or Cancellation of FPS Licence:-

(1) FPS License shall be suspended or cancelled and action will be taken against the Licensee in the following situations, if:-

(a) the FPS owner fails to do transaction through Electronic Point of Sale machine;

(b) FPS owner fails to provide commodities to the beneficiaries (AAY, PHH, APL) at the rate so fixed and charge the beneficiaries a higher rate;

(c) FPS owner makes false entries in register regarding AAY, PHH and APL cards;

(d) FPS owner does not keep their shops opened throughout the month during stipulated days and time;

(e) engages in black market or siphoning away food grains to such other person or persons;

(f) contravenes duties and responsibilities prescribed under clause 14 of this order;

(g) FPS owner is convicted by any court of law or any authority in any offence connected to Essential Commodities Act, 1955 or matter incidental thereto;

(h) Any other reason where the Licensing Authority is of the considered view that the licensee has committed a violation;

(2) Suspension of license shall be for a maximum period of 90 (ninety) days

(3) It shall be necessary to issue a show cause notice to the Fair Price Shop owner before suspending/cancelling the license;

(4) The Licensing Authority after due enquiry and hearing in respect of the show cause notice and connected matter may recommend for revocation or suspension and if the Licensing Authority feels that the FPS license should be cancelled, it shall recommend for such cancellation of license;

(5) In case of suspension or cancellation of license, allocation of such Fair Price Shop shall be shifted to the nearest Fair Price Shop by the concerned Deputy Collector/BDO. Provided that the person concerned should be given a reasonable opportunity of being heard.

18. Subletting and Transfer of FPS Licence :-

(1) Subletting or Renting of FPS licence is strictly prohibited and strict action will be taken against the particular FPS licence holder. In case of sublet, the FPS license shall be cancelled forthwith without showcause notice

(2) The FPS license shall not be transferred to any other member of the family or any other person. There cannot be any partner in the license.

19. Consequences of conviction:-

Where a licensee has been convicted by a Court of Law for the contravention of any order made under section 3 of the Essential Commodities Act, 1955, the Licensing Authority shall by order in writing cancel his license.

Provided that where such conviction is set aside in any appeal or revision, the Licensing Authority may, on an application by the dealer whose license has been cancelled, restore, the license to such dealer.

20. Power of Search, Seizure and Entry:-

Notwithstanding anything contained in any other law for the time being in force,

(1) Any officer of the Food and Civil Supplies Department, UT Administration of Lakshadweep not below the rank of Inspector or Police Officer not below the rank of Asst. Sub- Inspector or any other officer authorized by the U T Administration, with a view to securing compliance with this order or to satisfy himself that this order has been complied with, may;

(a) search and inspect any premises used or believed to be used for sale, distribution or storage or sale or distribution of ration food grains/ essential commodities under PDS

(b) require any person to make any statement or furnish any information or to produce any documents or article in his possession or under his control relating to the purchase, sale, distribution or storage of ration and every person so required shall comply with such requisition;

(c) require any person to render any account or to produce books, accounts or other related documents or believed to be relating to the sale, purchase, distribution or storage of ration and every person so required shall comply with such requisition;

(d) take or cause to be taken extract from or copies of any documents relating to the sale, purchase, distribution or storage of ration;

(e) test or cause to be tested the correctness of any weight or measures used or believed to be used in any transaction relating to the sale or distribution of ration;

(f) take or cause to be taken the weight of total ration found in such premises and tally with the quantity received deducting stock;

(g) seize or authorize to seize any family Identity Card in respect of which he/she suspects that any provision of this order has been or is being violated;

(2) Provided that in entering upon, inspecting and searching any premises the Officer so authorized shall have due regard to the social customs and religious sentiments of the person occupying the premises.

(3) The power under this clause shall not be exercised except for the purpose of securing compliance with the provisions of this order.

21. Appeal :

(1) Any person aggrieved by an order of the Licensing Authority denying the issue or renewal of the licence to the Fair Price Shop owner or cancellation of the licence may appeal to the Appellate Authority appointed under this Order within 30 (thirty) days from the date of receipt of the order and the Appellate Authority shall as far as practicable, dispose the appeal within a period of 60 (Sixty) days.

(2) No such appeal shall be disposed of unless the aggrieved person or the Licensing Authority has been given a reasonable opportunity of being heard.

(3) The Appellate Authority may direct that the order under appeal shall not take effect for such period as the authority may consider necessary for giving a reasonable opportunity to the other party under sub clause(2) or until the appeal is disposed off.

(4) The orders for suspension or cancellation of licence and revocation of suspended or cancelled licence issued by the Appellate Authority and the Licensing Authority should be by a speaking order.

(5) The UT Administration shall appoint/ designate an officer of Administration not below the rank of Additional District Magistrate or an Appellate Authority for exercising the powers conferred upon and discharging the functions assigned to him under this order.

22. Exemption :-

The provisions of "Public Distribution System (Control) Order, 2015" shall not be applicable to the purchase, sale or storage for sale of any trade article by or on behalf of:

(1) The Central Government.

(2) The UT Administration of Lakshadweep.

(3) The Officers, Departments, Institutions or other organizations of the UT Administration or such agencies approved by the UT Administration of Lakshadweep

(4) Any Central or UT Level Co-operative Society (except a Society running Fair Price Shop)

23. Repeal :-

(1) The pending cases against the FPS owner, if any, instituted previous to this order under Public Distribution System (Control) Order, 2015 would be governed by this order henceforth.

(2) Previously issued letters circulars, orders, directions relating to Licence, procedure of licence, licence fee, renewal fee, duplicate licence fee, working period and holiday of licensee, suspension and cancellation of the licence, search and seizure, transfer of licence, consequences of conviction under Essential Commodities Act, 1955 and the appeal will be treated to be annulled from the date of notification. However, the orders, directions, letters and circulars, relating to strengthening of the Public Distribution System and various schemes shall remain applicable

(3) The earlier letters, Circulars, orders and directions issued from time to time with respect of monitoring which are not repugnant to the provisions of PDS (Control) Order 2015 shall continue and deemed to be notified under PDS (Control) Order 2015.

This is issued with the approval of Hon'ble Administrator U.T of Lakshadweep vide Diary No. 255, dated. 01.10.2021.

Sd/-

(LEKH RAJ)

Director (Food Civil Supplies & Consumer Affairs)
UT Administration of Lakshadweep.

FORM I

(Application form for Fair Price Shop License)

FOOD & CIVIL SUPPLIES DEPARTMENT

UT of Lakshadweep Administration

Recent
passport size
photo

(see clause 4)

Applicant No:

To,

Deputy Collector / Block Development Officer (BDO)

.....Island

Lakshadweep

Sir,

I, Mr/Mrs/Messrs.request you to grant Fair price shop License to sell
essential commodities under Public Distribution System at the premises situated at

.....
.....

The details are as under:-

1. Name of the Applicant (IN BLOCK LETTER) :
2. Name of the Society with registration no. and Name of President:
3. Nativity Certificate:
4. Educational Qualification (Minimum qualification is metric pass):
5. Age of the applicant (attach Birth certificate or School certificate with DoB):
6. Residential address (Permanent):
7. Residential Address (Present)
8. Premise Address :
9. NOC of Premise Owner in case of rented premises FORM IV
10. Storage available(Yes/No):
11. Parking facility available (if applicable) (Yes/No)
12. Disability Certificate in case of applicant being a person with Disability:

Undertaking

- a. I am not employed in any Government organization
- b. I abide that the license shall be exhibited in applied place and shall be produced for verification by the Government as and when demanded.
- c. That in the case of contravention of any aforementioned rules, the Government may cancel the license
- d. I abide by all the conditions laid down in the license notification.
- e. That all the information given are true to my knowledge and belief.

Dated :

Yours sincerely,

Name and Signature of the applicant

Documents Submitted:-

- 1. Nativity Certificate
- 2. Society registration certificate (for society)
- 3. School/collage certificate
- 4. Birth certificate
- 5. Voter ID card
- 6. Aadhar card
- 7. Bank account Number
- 8. Mobile Number
- 9. NOC of premises owner for shop
- 10. NOC for storage room of House owner if rented.
- 11. NOC of fire department
- 12. Police verification report from concerned Police Station.
- 13. Disability Certificate if the applicant is a Person with Disability.

FORM II

(Renewal of License form for Fair Price Shop)

FOOD & CIVIL SUPPLIES DEPARTMENT

UT of Lakshadweep Administration

Recent
passport size
photo

Renewed

Date:

Valid upto :

To,

Deputy Collector / Block Development Officer (BDO)

.....Island

Lakshadweep

Sir,

I, Mr/Ms/Messrs. request you to grant renewal of the Fair Price Shop License to sell essential commodities under Public Distribution System at the premises situated at

.....

The details are as under :-

1. Name of the Applicant (IN BLOCK LETTER) :
2. Name of the Society with registration no. and Name of President:
3. Nativity certificate:
4. Mobile Number
5. Educational Qualification : (minimum qualification is metric pass)
6. Age of the applicant (attach Birth certificate or School certificate with DoB)
7. Residential address (Permanent)
8. Residential Address (Present)
9. Premises Address :
10. Total No. of ration cards :
- AAY(HoF) - (Member)
- PHH (HoF)- (Member)
11. NOC of Premise Owner in case of rented premises FORM IV
12. Storage available (yes/No)
13. Disability Certificate (if applicable)

Undertaking

- a. I am not employed in any government organization
- b. I abide that the license shall be exhibited in applied place and shall be produced for verification by the Government as and when demanded.
- c. That in the case of contravention of any aforementioned rules, the Government may cancel the license
- d. I abide by all the conditions laid down in the license notification.
- e. That all the information given are true to my knowledge and belief.

Dated :

Yours sincerely,

Name and Signature of the applicant

FORM III

VERIFICATION REPORT SUBMITTED BY FIELD INSPECTOR

See rule

1. This is to certify that Mr/Ms/Messrs..... applicant no :
.....resident ofhaving Aadhar card no
2. Has shop located at.....
3. He /she has sufficient storage capacity and is rented under the House owner name / or in his own house .
4. Nearest distance between two fair price shop is inKMs
5. Distance from Departments food godown is atKMs
6. Premises Address :
7. Fair Price Shop photos at least 02 (two) numbers.

Signature:

Name:

Designation:

Date:

FORM IV**TO WHOM IT MAY CONCERN**

I, Mr/ /Ms/Messrss/o, D/o, W/o.....resident of
..... Island, have no objection , if the Food & Civil supplies Department awards
Fair Price Shop license to Shri/Smt.....
.....S/o,D/o, W/o
.....resident of
..... located at..... in my house /premises for
opening fair price / storage for fair price shop.

Signature of Premise Owner

Dated :

Witness (1)

Witness (2)



UT ADMINISTRATION OF LAKSHADWEEP
FOOD & CIVIL SUPPLIES DEPARTMENT
KAVARATTI ISLAND, UT OF LAKSHADWEEP

FAIR PRICE SHOP LICENSE

[Issued under Lakshadweep Fair Price Shops (Terms & Conditions for issuance of Licence, Regulation of Sale and Distribution of Essential commodities) Licensing order, 2021]

License No:

File No:.....

Recent
Passport
Photo

Issue date:

Valid Till :

To,

Mr/Ms/Messrs.

Address:.....

The Food and Civil Supplies Department, UT of Lakshadweep Administration (UTLA) hereby grants license to carry out Fair price Shop to the terms and conditions mentioned below and acknowledge to receive sum of Rs. 5000/- as Security Deposit and Rs.1000.00 as New license fee / or Rs. 500.00 as renewal fee.

Terms and Conditions of License:-

1. The license of the FPS owner to be displayed in a prominent place.
2. Display of category wise ration cards on a board
3. Shall abide by the orders, notices given by Food & Civil supplies department.
4. Shall undertake all transactions through ePOS device provided by the Department.
5. Shall distribute the allocated ration to the beneficiaries through ePOS device
6. Shall not close business without prior approval of the department.
7. Shall not sublet the license to another persons
8. Shall produce account of sale and balance stock to authorized officers of department
9. Shall keep the premises neat , clean and free from sanitary defects
10. Shall display the rates of essential commodities category wise on a board
11. Shall issue receipts to the beneficiaries of every sale.
12. Shall renew license on every month of April of CFY
13. Shall not sell any adulterant as defined in the prevention of Food Adulteration Act, 1995
14. Shall abide by all the conditions as specified in clau se 14 of Lakshadweep Fair Price Shop (Term and conditions for issuance of Licence, Regulation of Sale and Distribution of Essential commodities) Licensing order, 2021.

Sd/-
LICENSING AUTHORITY
Food & Civil Supplies
Department.